

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000 (See ref to Exec Board report in section 3)	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Nick Borrás	Telephone number: 0113 3787497	
Subject²:	Cottingley Hall Estate – Public Transport Infrastructure Improvements		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) The Chief Officer is requested to:</p> <ul style="list-style-type: none"> i) Note and approve the final layout of the Cottingley Hall Estate – Public Transport Infrastructure Improvement scheme as shown on the attached Drawing No TM/25/1/321/GA-2A; ii) Give authority to issue the works to the term contractor and to construct the scheme as shown. iii) Note the required expenditure of £647,000, comprising £510,000 works costs, £50,000 Statutory Undertakers diversionary costs, £86,000 staff fees and £1,000 legal fees, all being funded from the Connecting Leeds programme as previously approved by Executive Board and the Combined Authority's Project Assurance Team. iv) Note that the scheme, valued at £647,000, is to be wholly funded from West Yorkshire Combined Authority's Connecting Leeds programme as previously approved by Executive Board. v) Give authority to advertise and introduce a Traffic Regulation and Movement Order to introduce waiting restrictions and bus lane respectively as shown on the attached drawing no. TM/25/1/321/GA-2A and if no valid objections are received, to make, seal and implement the Traffic Regulation and Movement Orders, as advertised; and vi) Authorise the City Solicitor to advertise draft Traffic Regulation and Movement Orders and if no valid objections are received, to make, seal and implement the Orders and pedestrian crossings as advertised 		

¹ Give title of Director with delegated responsibility for function to which decision relates.


² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>In June 2020 Leeds City Council's Executive Board approved the principle of a project to deliver six individual schemes as part of The Transport Hubs Improvements and Public Transport Access Schemes across Leeds. This project comprises of schemes in Bramley, Harehills, Cottingley, Lincoln Green & Mabgate, Pudsey, Middleton and Rothwell & Robin Hood.</p> <p>This decision relates to the delivery and construction of the Cottingley Hall Estate – Public Transport Infrastructure Improvement scheme and the advertisement of a Traffic Regulation Order for parking restrictions.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>The scheme is specific and thus there are no alternative options to consider.</p>
Affected wards:	Beeston & Holbeck ward
Details of consultation undertaken⁴:	<p>Executive Member: Councillor Lisa Mulherin 11/01/21</p> <p>The Executive Member for Climate Change, Transport and Sustainable Development has been consulted on the overall Transport Hubs Improvements and Public Transport Access Schemes and the six individual schemes and continues to be briefed on the progress of the overall project.</p> <p>Ward Councillors</p> <p>Ward Members of the Beeston & Holbeck ward were consulted and briefed on the Cottingley scheme by the West Yorkshire Combined Authority and have continued to be briefed throughout the detailed design process.</p> <p>Others</p> <p>A programme of consultations were undertaken with the various local communities, general public and affected properties, Emergency Services, bus and rail operators, internal stakeholders, third party land owners and the Cycle Consultation Forum.</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Nick Borrás – Delivery timescale: Start 11th February 2021, completion June 2021</p>
List of Forthcoming Key Decisions⁵	<p>Date Added to List:-</p> <p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

	If Special Urgency Relevant Scrutiny Chair(s) approval	
	Signature	Date
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval	
	Signature	Date
Call In	Is the decision available ⁷ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Gary Bartlett, Chief Officer, Highways & Transportation	
	Signature: 	Date: 26/01/21

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.